



METROPOLITAN AREA AGENCY ON AGING

Board and Staff Scholarship Application - 2010

The Metropolitan Area Agency on Aging (MAAA) is a nonprofit organization that, in partnerships with public and private organizations, helps seniors age successfully. It does this by building community capacity, advocating for aging issues, maximizing service effectiveness and linking people with information.

Scholarship Objectives

For **2010**, MAAA has approximately \$2,000 for scholarships to support organizational improvements in non-profit organizations that provide services to older adults. Scholarships are awarded for a specific organizational improvement such as fundraising, board training, financial management, human resources management, strategic planning, service development, and individual skill development for program services. Scholarship applications for conferences (inside or outside of Minnesota) can be applied for, but applicants must explain how the conference and relevant breakout sessions relates to the organization and the programs/services it provides.

Eligibility Requirements

- Applicants must be a non-profit organization that provides direct services to older adults and family caregivers within the seven-county metropolitan area.
- Applicants must be an experienced service provider (incorporated for a minimum of 2 years).
- Applicants with a staff of 10 or fewer and/or organizations serving primarily minority seniors and low-income seniors will be given preference.
- Applicant organizations cannot receive more than 2 scholarship(s) in a 12-month period.
- Applicant organizations may apply for a maximum of \$250 per scholarship.
- Attendance at proposed training, workshop, or conference must occur by December 31, 2009.
- Training, workshop or conference, e.g., report summary, must be submitted to MAAA within 30 days of attendance.

E-mail, fax or mail one copy of your application to: Metropolitan Area Agency on Aging, Attn: Bob Anderson, 2365 North McKnight Road, Suite #3, North St. Paul, MN 55109. Phone: 651-917-4649, Fax: 651-641-8618. E-mail: bob@tcaging.org.

Scholarship Agreement

MAAA will expect to receive, within 30 days after proposed training, workshop, or conference, proof of attendance and a final report describing its quality, any recommendations to offer, and how they will apply it to their organization. Failure to submit report(s) on time may make applicants ineligible for future scholarships.

Training Withdrawal or Cancellation

Organizations will be responsible for reimbursing MAAA for any scholarship funds forfeited by applicant due to nonattendance or withdrawal from approved event.



METROPOLITAN AREA AGENCY ON AGING

Scholarship Application

Name of Organization: _____ Date of Request: _____

Contact Person & Job Title: _____ E-mail Address: _____

Address: _____ Phone Number: _____

City, State & Zip: _____ Fax Number: _____

➤ Scholarship Request Amount = \$ _____

➤ Name(s) of Attendees and their Positions within the Organization:

Application Narrative

1. Enclose a description of the proposed opportunity (such as a copy of the training, workshop, conference brochure) and related costs.
2. Include a written response to the following questions in 2 pages or less:
 - Describe the organizational challenge, need or issue currently facing your organization that the proposed event will address and what your organization has done so far to cope with the need.
 - Describe how the proposed organizational developmental activities will help your organization provide services to older adults.
3. Authorized signature on scholarship application form (see below).

Name and Title of Authorized Personnel

Date



METROPOLITAN AREA AGENCY ON AGING Scholarship Report

Title of Training, Workshop, Conference:

Date:

Attendees:

Key Ideas/Topic(s):

Describe the expected change or enhancement as a result of the attended event and how it will improve or solve the organization's current challenges, issues and/or needs. How will you know (verify) that the changed has taken place:

Describe and provide, if possible, any valuable resources (written materials, web site addresses, names of trainers/speakers, addresses, phone numbers, etc.):

Would you recommend this training, workshop, conference to others after weighing the cost and time away from work compared to what you learned and the new contacts you made?

Yes

No